

**The Fairfield Hills Authority held a Regular Meeting on Wednesday, November 14, 2012 at the Town of Newtown Municipal Center, 3 Primrose Street, Newtown, CT 06470.**

**These Minutes are subject to the approval of the Fairfield Hills Authority.**

**Jim Bernardi** called the meeting to order at 7:09 PM.

**Present:** Jim Bernardi, Renata Adler, Andrew Willie, Thomas Connors and Brian White.

**Absent:** Michael Holmes, John Madzula and Ross Carley.

**Also Present:** Elizabeth Stocker, Director of Economic and Community Development. One member of the press was present.

**Public Participation:** None.

**Acceptance of the Minutes:** **Brian White** made a motion to accept the minutes from the October 17, 2012 meeting. **Thomas Connors** seconded the motion. The motion passed unanimously and the minutes were approved as written.

**Renata Adler:** began discussion regarding the process for prospective lessees of parcels at Fairfield Hills to be recognized as being interested in properties. Interested parties should contact Elizabeth Stocker to discuss specifics of properties in which they are interested.

**Director of Economic and Community Development's Report:** **Elizabeth Stocker** gave an update on recent Fairfield Hills related activity. There is interest in a number of sites and future meetings and discussions are planned to continue discussions on these projects.

**Liz Stocker** also stated that there is an RFP out for a Licensed Environmental Professional for the EPA grant for the single-family homes. The call date is the end of November and a public hearing will occur around January. Discussion occurred as to the funding of this project.

**Elizabeth Stocker** will confirm status of campus cleanup by Bartley and Associates for December FHA meeting.

**Director's Report:**

**F '13-'14 Budget:** Jim Bernardi stated that the Fairfield Hills budget is for incidental expenses incurred at Fairfield Hills, not for the maintenance or security of the campus.

**RFP – Fairfield Hills:** The RFP / Terms of Lease was presented to the Board of Selectmen and Board of Finance. The Legislative Council has not seen the proposal yet due to a canceled meeting.

**New Business:**

**CIP:** Danbury Hall demolition is slated for F'13-'14.

Discussion ensued regarding the process to be followed when individuals interested in leasing properties wish to enter buildings. **Brian White** stated that people should enter buildings only when accompanied by a Town of Newtown representative. **Christal Preszler** will follow up on specific recommendation for process.

**Old Business:**

**Liz Stocker:** gave a report on the Fairfield Hills / New Urbanism meeting.

Bench, garbage cans and dog waste station have been permanently installed on the campus.

**Brian White** motioned to adjourn the meeting at 8:09 PM. **Thomas Connors** seconded the motion. The motion was approved unanimously.